



West Lothian Council Community Benefits List

Ref	Community Benefit	Description	Points	Service Contact if selected
1	Participation in a Work Experience placement – School pupil	<ul style="list-style-type: none"> 5-day placement for a school pupil as S4 Work Experience. This information changes annually, and for the current academic session year 2024/2025 work experience will happen in the following months: <ul style="list-style-type: none"> May – Armadale Academy, Bathgate Academy June – Inveralmond, James Young September - Linlithgow October – Deans, St. Margarets November - Whitburn Flexible – Broxburn, Cedarbank, Inclusion and wellbeing service, St. Kents, West Calder 	10	Dawn.rodan@westlothian.gov.uk
2	Participation in an extended Work Experience placement – School pupil	<ul style="list-style-type: none"> Support a pupil who is not engaging in school with a placement for a half day per week during term time 	20	Dawn.rodan@westlothian.gov.uk
		<ul style="list-style-type: none"> Support a pupil at school with an extended work placement of half a day per week during term time matched to their future chosen career 	20	Dawn.rodan@westlothian.gov.uk
		<ul style="list-style-type: none"> Support a pupil undertaking a Foundation Apprenticeship with work experience one day a week, term time, during their second year. Foundation Apprenticeship are in – <ul style="list-style-type: none"> Construction Creative and digital media Engineering Social Services and Healthcare Social Services: Children and Young People Automotive Skills 	20	Dawn.rodan@westlothian.gov.uk

Ref	Community Benefit	Description	Points	Service Contact if selected
3	Work experience placement - College student	<ul style="list-style-type: none"> Support a 5-day placement for a college pupil 	10	Dawn.rodan@westlothian.gov.uk
4	Mock interviews	<ul style="list-style-type: none"> Participation in mock interviews for S6 pupils. Mock interviews will be held in the last two weeks in February each year from 9am – 3pm in all secondary schools in West Lothian. 	10	clare.mctiernan@westlothian.org.uk
5	Provision of a Career Ready placement for a West Lothian young person	<ul style="list-style-type: none"> Participation in the Career Ready Programme for a West Lothian young person at high school. Participation in the programme involves a monthly monitor meeting and a paid full time 4-week placement during the summer. The placement must be paid minimum wage. 	20	Dawn.rodan@westlothian.gov.uk
6	Extended work experience - supported	<ul style="list-style-type: none"> Provision of an extended work experience placement for a young person aged 16 – 19 on a supported employability programme. Placement to be 4 days per week for 5 months. Young people on the programme will also be supported by a key worker. 	40	Dawn.rodan@westlothian.gov.uk
7	Extended work experience - supported	<ul style="list-style-type: none"> Provision of an extended work experience placement for a young person aged 16 – 19 on a supported employability programme. Placement to be 2 days per week for 10 weeks. Young people on the programme will also be supported by a key worker. 	30	Dawn.rodan@westlothian.gov.uk
8	Employer visits	<ul style="list-style-type: none"> Half day educational sessions for a group of either school pupils or young people engaged in a post school employability programme, including tour of a facilities and opportunity to learn about the job roles within the organisation. 	10	Dawn.rodan@westlothian.gov.uk
9	Provision of industry related training	<ul style="list-style-type: none"> Provision of industry training or accredited qualification for young people engaged in employability programmes. 	10	Dawn.rodan@westlothian.gov.uk

Ref	Community Benefit	Description	Points	Service Contact if selected
10	Careers fayres	<ul style="list-style-type: none"> Participation at careers fayres at a West Lothian Secondary School, input to cover job roles within the organisation and career routes into the industry. Sessions to last up to 3 hours. 	10	Dawn.roden@westlothian.gov.uk
11	Creation of an Apprenticeship – Young person (Paid)	<ul style="list-style-type: none"> Creation of an apprenticeship for a local young person aged 16 - 24 relevant to the organisations industry. 	100	Alexa.davey@westlothian.gov.uk
12	Creation of an Apprenticeship – Adult (Paid)	<ul style="list-style-type: none"> Creation of an apprenticeship for a local resident aged 25 and over relevant to the organisations industry. 	100	Alexa.davey@westlothian.gov.uk
13	Creation of an Apprenticeship for a young person with a disability (Paid)	<ul style="list-style-type: none"> Creation of an apprenticeship for a young person who is engaged in employability programmes delivered through the Supported Employment Service. 	100	Amy.Rae@westlothian.gov.uk
14	Graduate Apprenticeship (Paid)	<ul style="list-style-type: none"> Creation of a graduate apprenticeship relevant to the organisations industry. 	100	Alexa.davey@westlothian.gov.uk
15	Creation of an employment opportunity (Paid)	<ul style="list-style-type: none"> Creation of an employment opportunity for a West Lothian resident, minimum 12 months employment at Living Wage. 	200	Alexa.davey@westlothian.gov.uk
16	Creation of an employment opportunity – targeted recruitment (Paid)	<p>Creation of an employment opportunity for a West Lothian resident from one of the following groups;</p> <ul style="list-style-type: none"> parents with three or more children, minority ethnic parents, parents with a child under one year old, parents who are under 25 years of age, parents with a disability, long-term unemployed residents, young people aged 16 - 24, Veterans other underrepresented groups such as the BME community. 	200	Alexa.davey@westlothian.gov.uk

Ref	Community Benefit	Description	Points	Service Contact if selected
		Minimum 12months employment at Living Wage.		
17	Provision of industry related training – unemployed	<ul style="list-style-type: none"> Provision of industry training or accredited qualifications for unemployed residents who are looking to return to the labour market. 	20	Alexa.davey@westlothian.gov.uk
18	Provision of industry related training – Parents	<ul style="list-style-type: none"> Provision of industry training or accredited qualifications for parents who are looking to return to the labour market, where available on-site childcare to be provided. 	20	Alexa.davey@westlothian.gov.uk
19	Mentorship	<ul style="list-style-type: none"> Provision of a mentor opportunity with a member of staff and a local resident to support career development. Mentoring to consist of a minimum of one session per month for up to 12 months. 	50	Dawn.roden@westlothian.gov.uk
20	School Engagement	<ul style="list-style-type: none"> Provision of career talks, site visits, or shadowing opportunities for young people about to leave school and being supported by Access2Employment's school-leaver programme. 	20	Alexa.davey@westlothian.gov.uk
21	Job Fairs	<ul style="list-style-type: none"> Attend local job fairs to provide information on vacancies and the pathways into the relevant industry. Attendance is required for a half day. 	10	Alexa.davey@westlothian.gov.uk
22	Targeted work placement opportunities	<p>Provide short-term work placements opportunities for the following groups:</p> <ul style="list-style-type: none"> parents with three or more children, minority ethnic parents, parents with a child under one year old, parents who are under 25 years of age, parents with a disability, long-term unemployed residents, young people aged 16 - 24, Veterans 	40	Alexa.davey@westlothian.gov.uk

Ref	Community Benefit	Description	Points	Service Contact if selected
		<ul style="list-style-type: none"> other underrepresented groups such as the BME community. <p>Placements should provide the opportunity to learn about the roles within the organisation.</p>		
23	Advise and support for West Lothian Start-up and Microbusinesses	<p>Provide advise sessions to West Lothian Start-up and Micro- businesses on areas such as:</p> <ul style="list-style-type: none"> Finance Tax advice HR How to identify new markets Recruitment Book keeping <p>This may be delivered as: one to one or group, minimum of 2 hours per session.</p>	20	Linzi.Winton@westlothian.gov.uk
24	Mentoring support for West Lothian Business	<p>Provide mentoring support to help build capacity in local Small-Medium Enterprises, Microbusinesses, Social Enterprises, Third Sector Organisations and Supported Businesses.</p> <p>Mentoring to help grow confidence and knowledge - covering areas such as, but not limited to, new markets, business objectives, emerging opportunities, business growth, tendering and HR. This may be delivered as: one to one mentoring or group mentoring. Minimum 5 hours of mentoring provided.</p>	40	Linzi.Winton@westlothian.gov.uk
25	Supply Chain Briefings	Supply chain briefings to be held to encourage and provide opportunities for local businesses to become new entrants to the contractors supply chain.	20	Linzi.Winton@westlothian.gov.uk

Ref	Community Benefit	Description	Points	Service Contact if selected
		Briefings should be aimed at engaging with a minimum of 10 local West Lothian Small-Medium Enterprises (SME), Social Enterprises, Supported Businesses and Third Sector Organisations to develop awareness of supply chain opportunities. Minimum 2 hours to be provided.		

Additional, specific Community Benefits can be reviewed and selected from the [WLC Community Wish List](#)